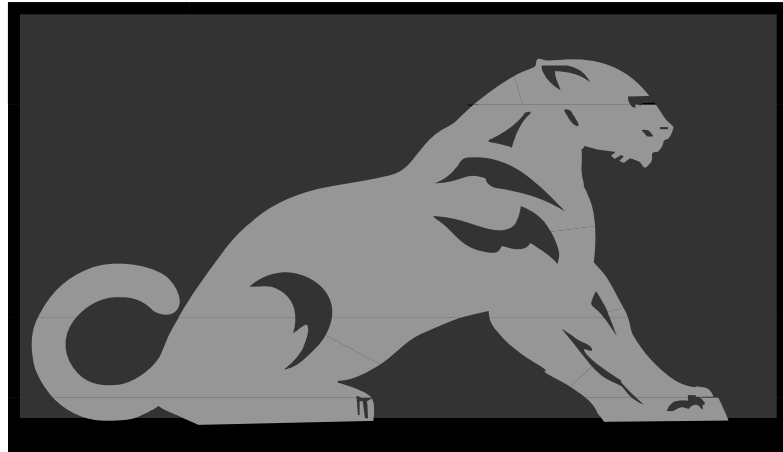
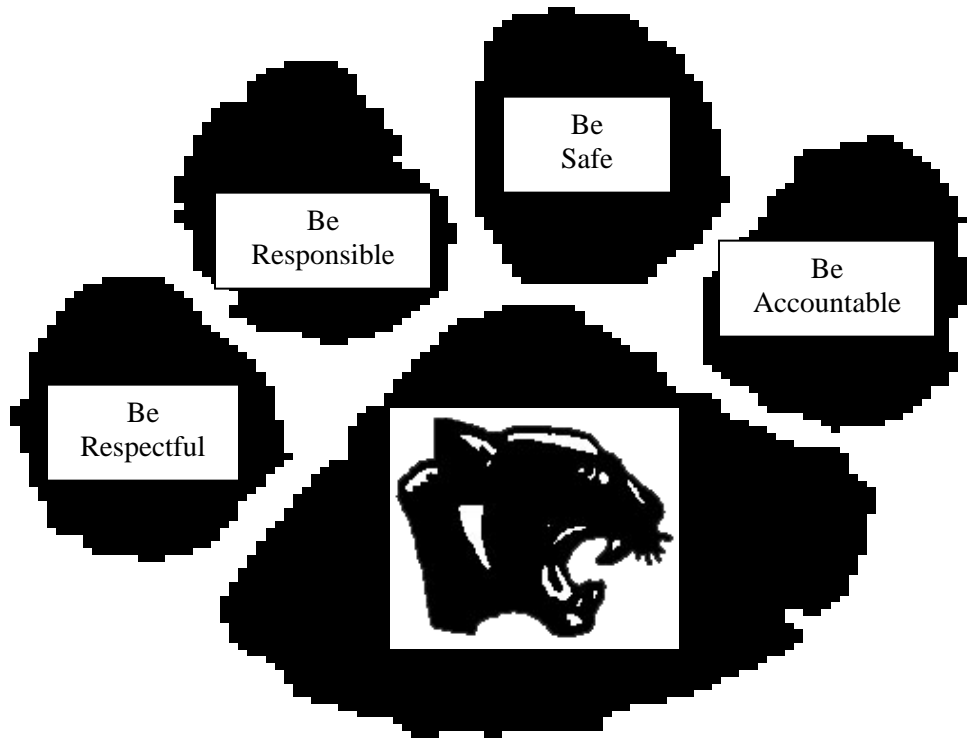


**LAKE ARTHUR MUNICIPAL SCHOOLS
STUDENT CURRICULUM
AND COURSE HANDBOOK, 2007-2008**



LAKE ARTHUR PANTHERS



LAKE ARTHUR MUNICIPAL SCHOOLS
STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008
FOREWORD

This curriculum handbook has been prepared to aid students and parents in making the best possible choices for the individual student to meet state and district graduation requirements and to prepare for future career options. Students will participate in a career planning/goal orientation set of exercises and activities. Parents will partner with the student to review and evaluate options that their son/daughter has in entering the workforce and/or preparing for enrollment in post secondary education or acquiring skills for a specific occupation. Parents and students need to be aware that the foundation skills acquired during high school instruction often determine a student’s immediate career options and future economic earning power throughout their adult life.

Lake Arthur High School is participating in the “High Schools That Work” program. This curriculum and course handbook is the beginning step of that program and provides basic information for each student and parent concerning the general instructional policies and regulations of Lake Arthur High School.

If you have questions or need further information, please call the administrative office of Lake Arthur Municipal Schools at 505-365-2000 (Fax: 505-365-2002).

GENERAL TABLE OF CONTENTS

	Page
Foreword.	1
General Information.	2
Grading Information.	9
Graduation Information.	11
Course of Study.	15
Course Descriptions.	21
Receipt and Acknowledgement Page.	38
Addenda	
Career Clusters Reference Sheet	
Next Steps Plan	

LAKE ARTHUR MUNICIPAL SCHOOLS
STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008
GENERAL INFORMATION
TABLE OF CONTENTS

Description	Page
1. Program Of Student.	3
2. Scheduling & Schedule Changes.	3
3. Minimum Enrollment.	3
4. Credit Issued.	3
5. Unit of Credit Definition	3
6. Remedial Courses.	3
7. Attendance and Credit	3
8. Truancy and Grades.	4
9. Athletic Eligibility.	4
10. Class Rank.	4
11. Solid/Overall Grade Point Average (GPA)	4
12. Transcripts.	4
13. Scholarships.	4
14. Scholars of Distinction.	5
15. Guidance Services.	5
16. Advanced Placement	5
17. Gifted Program	5
18. On-line Courses.	5
19. Correspondence Courses	6
20. Concurrent Enrollment.	6
21. Area Vocational School Agreement.	6
22. Early Admission: NMSU-C.	6
23. Test Information.	6
24. College Entrance Tests	7
ACT.	7
CEEB.	7
25. Student Employment.	7
26. Textbooks/Instructional Materials.	7
27. Parent Notification	7
28. 504/ADA Accessibility	8

LAKE ARTHUR MUNICIPAL SCHOOLS

STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

GENERAL INFORMATION

1. **Program of Student.** The State of New Mexico requires each high school student to have a Next Steps Plan on file starting at Grade 8 as the student moves to the next grade level. This plan assists the student in determining the direction of his high school academic and career and technical education preparation, as well as tentative choices of careers in preparation for post-secondary education and training. Each student is to prepare a Next Step Plan, with parent approval and signature, prior to enrollment at Lake Arthur High School. The student's Next Step Plan will be reviewed and updated on an annual basis.

Lake Arthur Middle and Elementary students will begin career exploration and academic preparation with a modified Next Step Plan to assist in aligning student aspirations with actual knowledge and skill proficiencies.

2. **Schedule and Schedule Changes.** Scheduling and scheduling changes will be permitted as follows:

Fall Semester: The first week of the two weeks prior to the opening of school will be reserved for new or non-registered students only. The second week prior to the start of school, and the first week after school starts, are designated times for pre-registered students to change schedules.

Spring Semester: Student will have the last week of the first semester or one week in December to check their schedules and make any needed changes prior to the semester break. The designated week will be determined and announced by the administration. Changes made other than during designated times must have unusual circumstances and be granted by the administration.

All schedule changes must be approved by the principal or his designee.

3. **Minimum Enrollment.** All students enrolled in grades 9-12, whose class has not graduated, will be enrolled in classes for all course periods of school's class schedule.

All students must take a minimum of four courses on campus. Exceptions may be only granted by the principal or the superintendent.

4. **Credits Issued.** Credits for all courses, grades 9-12, shall be issued on a semester basis. Each semester shall equal 0.5 credit. Two semesters equaling 1.0 credit. Students enrolled in full year courses shall enroll for both semesters with the intent of completing both semesters.

5. **Unit of Credit Definition.** In high school, one unit of credit is allowed for a subject requiring one period per day for 176 days in a 5 day school year calendar. Class time must meet or exceed the minimum contact hour standards set by the Public Education Department.

6. **Remedial Courses.** If a main campus student receives a failing grade in any core subject, the student must retake the course, enter a night school class, secure an approved correspondence course, participate in summer school class, when available or enroll in an on-line course approved by the school district. Correspondence courses must have the approval of the principal prior to the beginning of instruction. All remedial courses that incur fees are the responsibility of the student and parent/guardian.

If a student through diagnostic assessment and student product assessment demonstrates knowledge and skills that are not at grade level the student will be enrolled in remediation courses to correct knowledge and skill deficiencies. The remediation courses will not meet the Lake Arthur Municipal Schools' coursework criteria for graduation credit. The remediation courses will earn elective credit. Students are encouraged and supported to address knowledge and skill deficiencies through extra class work, individual tutoring, extended school year class work, and other options available prior to enrolling in the recommended course of study.

7. **Attendance and Credit.** Students must meet the attendance criteria in each course to be eligible to receive credit for that semester.

- a. Refer to Lake Arthur Student Handbook

LAKE ARTHUR MUNICIPAL SCHOOLS

STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

8. **Truancy & Grades.** Students who receive a truancy or are suspended from school will receive a zero for each truancy or suspension. The zero will be averaged with the student's other grades in determining the final grade for a nine weeks grading period. Work missed because of trancies and/or suspensions may only be made up upon administrative approval and in no more than two days from the first day of return and one day for each consecutive day. If the make-up work is part of the decision to suspend, the make up work process will be determined within suspension hearing decision. However, the make-up work cannot be submitted later than the end of the grading period in which the truancy or suspension occurred. Work made up will be graded and averaged with the other student grades to arrive at the final grade for that grading period.
9. **Eligibility Requirements for Activities/Athletics.** Students who participate in New Mexico Activity Association, NMAA, activities must have a 2.0 G.P.A. or better, and no more than one "F" to be eligible. Grades used to determine initial eligibility must be the last grading period. At semester, nine weeks or semester grades may be used. Ninth (9th) graders or eighth (8th) graders participating in a high school activity/athletic program may start the fall season without reference to previous grades. Eligibility for students in the above grade levels start after the first grading period. For 10th, 11th, 12th students, the grades from the last nine weeks or semester grades of the previous year will be used to determine eligibility for the beginning of the fall season. At semester, the second nine weeks or semester grades may be used for eligibility.

Eligibility will be checked weekly, and any student failing a class will have one week to raise the grade or they will be ineligible until they do so.

Accumulative grades may be used for the 12th grade level with the approval of the New Mexico Activities Association. Students must adhere to the make-up work procedures and regulations stated in the Lake Municipal Schools Student Handbook. A student may become eligible if the deficiencies are made up and the grade changed on the permanent eligibility report.

10. **Class Rank.** Lake Arthur High School will rank its senior students at the end of the eighth semester. Valedictorian(s) and Salutatorian(s) will be determined after the final grades are recorded. A senior student must attend LAHS one full year (2 complete consecutive semesters) and be enrolled as a full-time student in order to be eligible for Salutatorian and/or Valedictorian honors.

11. **Solid/Overall Grade Point Average (GPA).** All physical education, athletics, music, drivers' education and directed student services units shall be excluded from the solid GPA ranking. All high school level core content area courses taken in grade eight shall be included in the solid GPA ranking.

12. **Transcripts.** Transcripts needed for school transfer, military use, scholarship consideration, college applications, or prospective employer information may be requested from the Registrar through approval by the Principal or Superintendent. A senior who is accepted at one or more colleges should request that his/her supplementary transcript of final grades be sent to the college where he/she plans to enroll. Other colleges that have accepted him/her should be notified of the final decision. Payment of all fees, fines and other student obligations are required before final signed official transcript is forwarded to a designated agency.

13. **Scholarships.** There are several kinds of scholarships: university, national, and local. Universities give scholarships for academic excellence, financial need, athletics, and specific talents. There are awards between the providing school and the student. Pursuit of these scholarships should begin before, as well as, during the Senior Year.

National scholarships are funded by business, social, educational, and fraternal organizations. They usually reward high academics, special talents, financial need, and occasionally require specific involvements. National scholarships are offered year-round.

Local scholarships are given by community clubs, businesses, individual, and service organizations. Students chosen by these donors are rewarded for specific needs, special talents, and academic abilities. The number and dollar amount of local scholarships vary each year. Local scholarships are usually offered in the spring of the senior year.

LAKE ARTHUR MUNICIPAL SCHOOLS

STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

Financial aid, scholarship forms and assistance may be found through the high school's counseling services. All scholarships are announced as they are made available to the guidance office.

Student athletes who have the desire to obtain a Division I or II Athletic College Scholarship must fill out a Clearing House form. These forms may be picked up in the Lake Arthur principal's office.

14. **Scholars of Distinction.** Lake Arthur High School designates these students as recipients of the President's Academic Fitness Awards recently created by the United States Department of Education. Each student has maintained at least a 3.4 grade point average across a four-year schedule that included fourteen or more scholastically demanding units of English, mathematics, science and social studies, the foreign languages, or computer science. To qualify, each recipient must also have scored at the 80th percentile or better on a nationally recognized standardized college admissions examination.
15. **Guidance Services.** The Counselor's and/or the Principal's Office, offers specific guidance services pertaining to post-secondary education, financial aid, and career choices.
 - **Career Day:** Annual visit to the Artesia or Roswell career day programs and on-going visits by college, vocational, and military representatives throughout the year.
 - **SAT, ACT, and Advanced Placement:** Encouragement and advice.
 - **Financial Aid:** Workshops and securing of field representatives to assist students and parents in understanding and applying for financial aid.
 - **Loan Assistance:** Assistance with applications for student loans.
 - **Application Assistance:** Assistance with applications to any college or vocational school.
 - **Visitations:** Scheduled classroom visits with experts in career planning, resume writing, and determining career costs after high school.
16. **Advanced Placement (AP).** These are rigorous courses designed for the college bound. They are generally equivalent to grade 13 and 14 in content and expectations. Upon completion of these courses, a student may opt to take examinations by which the student can earn varying amounts of college credit (dependent upon the accepting college or university policies). A fee must be paid to take these exams. More information is available in the Guidance Office. AP course work counts for school credit, GPA, and rank in class.
17. **Gifted Program.** Gifted program offers several types of academic opportunities for students who meet the New Mexico Eligibility requirements for Gifted Education. Facilitators will individually monitor grades/student progress, productivity, and mentorships. They may provide underachiever support, on-going parental contacts, assist with identified and qualifications of new gifted students, ACT/PSAT test preparation workshops assist with college selection applications, scholarships/financial aid applications and resume writing.
18. **Distance Education: On-Line and Interactive Television (ITV) Courses.** Courses are offered to students via an electronic educational media system approved by the district. The characteristics of these courses are:
 - a. Verified alignment to the New Mexico Content and Performance Standards
 - b. Separation of the student and instructor distinguished by non face-to-face instruction.
 - c. Supervision of curricular content by the school district or an educational institution.
 - d. Use of the internet and a network and/or an interactive television system to present or distribute educational content.
 - e. Provision of two-way communication via network connectivity or real time audio/visual feeds so that students may benefit from communication with each other, teacher, and staff.

LAKE ARTHUR MUNICIPAL SCHOOLS

STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

Students can sign up for online/ITV courses through the school's registration process. Coursework is a joint supervision process of the agency offering the course and district administration. Grading and credit shall be determined by existing board policy and the terms of agreement between the online/ITV course service provider and district administration. Distance education courses offers the option for a student to earn high school credits as expanded curricular offering, honors/AP courses, credit recovery, and remediation. Registration must be done in conjunction with the student's Next Step Plan and have the approval of the school administration or designee. All grades involving approved distance education courses will be used for computing class rankings and GPA.

19. Correspondence Courses For Credit. A student may apply only three (3) credits from accredited correspondence schools toward graduation from Lake Arthur High School. Applicable correspondence course credit(s) may be earned during the senior year or final two semesters prior to graduation and at the student's expense. Any exception to the stated criteria regarding correspondence courses requires approval of both the High School principal and the Superintendent.

20. Concurrent Enrollment. ENMU-R and Lake Arthur Municipal Schools have an official agreement available to qualifying high school juniors and seniors (grade 11 and 12) who have exhausted course work opportunities at the high school. This program is not intended to replace course work available at the high school or supplant the established high school curriculum. Course work taken through concurrent enrollment may count only as elective credit and may count toward graduation. Pass/fail grades will be entered on the student's high school transcript.

These grades do not apply to GPA or rank in class. To receive permission, the student must:

1. Have junior or senior standing based on high school credits.
2. Be in the top 25% of his/her class.
3. Have parental written permission.
4. Take the equivalent high school course, if offered.
5. Be enrolled as a full-time student (6 credits).
6. Be enrolled in a minimum of four courses at the high school campus.

These courses will be granted one-half high school credit for three college hour credits. No student will be released early for these courses until proof of college enrollment is presented. The student's placement will be re-evaluated at the end of each semester. Only the principal or his/her designee may grant exceptions.

21. Area Vocational School Agreement. Lake Arthur Municipal Schools are in the process of examining options to participate in an Area Vocational School Agreement in order to increase efficient use of instructional staff, to offer occupational programs not available at Lake Arthur High School, to expand the overall scope of instruction and learning, to satisfy elective requirements at Lake Arthur High School, to grant college credit for successfully completed courses and to prepare students for advanced education and training. Students are selected by screening process, recommendation by Lake Arthur High School vocational teacher and approval by the Lake Arthur High School principal.

22. Early Admission. Eastern New Mexico University-Roswell, New Mexico State University-Carlsbad (NMSU-C) and New Mexico Junior College, NMJC: This program is a college program and is not a part of the Lake Arthur High School Gifted program. Early admission is generally considered an enrichment program, available to students who may benefit from exploration in higher level or specialized courses not available at the high school. College credit is available. Course work does not count toward high school graduation, GPA, or rank in class. This program is available for students in grades 9-12. Early admission students will not be released during regular school hours and to/from transportation is the responsibility of the parent/guardian.

23. Test Information. The district will administer the New Mexico High School Competency Examination (NMHSCE) during the month of February to all sophomores, and to juniors and seniors who have not passed all six sub-tests. Seniors who have not passed all six sub-tests are eligible to participate in the NMHSCE in December. Further, the district will administer New Mexico Standards-based Assessment to all freshman and the New Mexico High School Standards-based Assessment to juniors. Both examinations will be given during the February/March testing window.

LAKE ARTHUR MUNICIPAL SCHOOLS

STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

Starting in the 2004 school year, juniors will be tested in the fall with the New Mexico High School Standards Examination, NMHSSE.

The Preliminary Scholastic Aptitude Test/National Merit Scholarship Qualifying Test measures certain verbal and mathematical abilities that have been shown to be related to success in college studies. This test can help a student assess his/her ability to do college work, form plans for college, and choose high school courses for the senior year.

The PSAT/NMSQT is also the first step in entering the scholarship competitions ministered by the National Merit Scholarship Corporation. This test is to be given to juniors who choose to take the test in the fall of each school year.

The ACT Plan test is administered to sophomores to determine academic proficiency for possible post-secondary education at a college or university. Skill analysis is compared to job skills in the career clusters.

24. **College Entrance Tests.** There are two college entrance tests: the American College Test and the College Entrance Examination Board. To gain admission to college, a student will need to take one of these tests during his/her senior year. Information on the test is required by each college and may be obtained through displayed Guidance materials.

ACT. The American College Test is required by all New Mexico colleges except St. John's. Many of the colleges in the United States require the ACT for entrance. The ACT battery includes four tests: English Usage, a Writing Competency Assessment, Mathematics Usage, Social Sciences Reading and Natural Sciences Reading. The American College Test will be given at selected New Mexico school district sites on all five national dates. The test dates for the 2007-2008 school year are posted on the Guidance Bulletin Board or www.act.org.

CEEB. The College Entrance Examination Board is required by various colleges throughout the United States. There are two components to the CEEB: The Scholastic Aptitude Test and the Achievement Tests. The SAT measures the verbal and mathematical reasoning abilities that a student has developed over the years. The Achievement Tests that are required in some schools are offered in 14 subjects. There are six national test dates, but selected New Mexico school district sites for 2007-2008. A student may take either the SAT or the Achievement Tests on those dates. The test dates for the 2007-2008 school year are posted on the Guidance Bulletin Board or www.collegeboard.org.

25. **Student Employment.** Student employment may be available to students who wish to work part-time before, during or after the school day based on the needs of the school district and the availability of funds. The types of jobs normally found on campus may range from the very general to those that are highly technical in nature. Students who work during the school day will be enrolled in courses which provide employment experience. Directed service programs are available for a student to earn elective credit.

26. **Textbooks.** Textbooks and other instructional materials are furnished by the state and are issued at the beginning of the year. Students who lose or damage a book or other instructional materials while it is checked out to them will be responsible for reimbursing the cost of such materials to the district. This includes any district produced instructional materials. See Student Handbook.

27. **Parent Notification.**

Teacher Licensure: In accordance with the "No Child Left Behind Act, Title I, Part A, Section [11], Parents Right to Know", the parent has the right to request information about the licensure and other qualifications, teaching assignment, and training of their child's teacher and any paraprofessionals (instructional assistants) who may work with their child. The parent may contact the building principal for this information.

Access to School Records/Information: Access to educational records is governed by the requirements of the Amended Family Educational Rights and Privacy Act of 1974 and district policy. Under this act and policy, non-custodial parents have the right only to academic and attendance records. Parents must inform the school principal in writing on a form provided in the principal's office if they wish to limit media access to their student's pictures, honors, or other recognition.

LAKE ARTHUR MUNICIPAL SCHOOLS

STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

Military Recruiter Access to Information/School Records: Both the “No Child Left Behind Act of 2001 (*P.O. No 107-110*), and the National Defense authorization Act for Fiscal Year 2002 (*P.L. No 107-107*), entitles military recruiters to receive the name, address, and telephone listing of juniors and seniors in high school. Parents may make a written request to the building principal to opt out of having the school provide directory information to military recruiters.

Pesticide Spraying Notification: As per SDE Regulation 9.13.4m a written request for advance notice of pesticide spraying prior to application, may be made by a parent or guardian. This written request for notification should be turned in to the building principal.

28. 504/ADA Accessibility. The Lake Arthur Municipal School District does not discriminate on the basis of disability in admission to its program, services, or activities, in access to them, in treatment of individuals with disabilities, or in any aspect of their operations.

The Lake Arthur Municipal School District also does not discriminate on the basis of disability in its hiring or employment practices.

This notice is provided as required by Title II of the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973.

Questions, complaints, or requests for additional information regarding the ADA and Section 504 may be forwarded to the designated ADA and Section 504 compliance coordinator.

Coordinator: Michael Grossman
(Section 504) Superintendent (ADA)
Lake Arthur Municipal Schools
P.O. Box 98
700 Broadway
Lake Arthur, NM 88253
505-365-2000
Time Available: 8:00 a.m.-4:30 p.m.

Coordinator: Michael Grossman
Superintendent
Lake Arthur Municipal Schools
P.O. Box 98
700 Broadway
Lake Arthur, NM 88253
505-365-2000
Time Available: 8:00 a.m.-4:30 p.m.

This notice is available from the ADA and Section 504 compliance coordinator in large print, on audio tape, and in Braille. [If additional alternative formats are available, such as computer bulletin boards, school districts may state that this notice is available in the additional alternative formats.]

**LAKE ARTHUR MUNICIPAL SCHOOLS
STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008**

GRADING INFORMATION

TABLE OF CONTENTS

Description	Page
1. Grading Policy.....	10
2. Grade Points.....	10
3. Accelerated Course Work.....	10
4. Report Cards.....	10
5. Replacement Grades.....	10

LAKE ARTHUR MUNICIPAL SCHOOLS

STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

GRADING INFORMATION

1. Grading Policy.

1. One grade per week is to be recorded for each grading period.
2. At least one major test is to be given and recorded within a three week period of a given nine weeks grading period.
3. Uniform District Approved Semester Examinations will be given in all classes. A student not taking the nine-week test or the semester examination will receive an "Incomplete", "I" in the course until the examination(s) is taken. An "Incomplete" on the test will become an "F" after two weeks.
4. Semester tests are to count as 20% of the semester grade.
5. Grading procedures shall be posted in each classroom. **Grades are aligned to the student demonstrating grade level proficiency.**
6. Exceptions may be granted by the Principal or the Superintendent upon request.

2. Grade Points. All courses have been grouped into accelerated or regular education classes for instructional purposes. Grade averages for scholarships and ranking purposes will be computed in the following manner.

A	-	-	-	4 points
B	-	-	-	3 points
C	-	-	-	2 points
D	-	-	-	1 points
F (is failure in all classes)				0 points

3. Accelerated Course Work. All accelerated course work will be designated by the suffix letters "a" or "AP" in this curriculum guide. These courses carry add-on credit value. Initially, all "a" or "AP" courses will count the same as a regular course in computing the GPA. Then, to this value, an amount equal to 0.05 times the number of semesters of credit will be added. Note: Students making below a "C" for the semester will be removed at the semester.

Approved courses that meet competencies of classes offered 9-12, which were taken at the eighth grade level, can be used toward the credits for graduation. They will appear on the student's transcript, but will NOT count toward the GPA. Approved Gifted students at a lower grade level, who take courses on the Lake Arthur High School campus, will receive credit for those courses and will have the grades earned calculated into their GPA.

3. **Report Cards.** Report cards are issued at the end of each quarter or nine-week session. Numerical grades are used to designate a pupil's progress for each nine weeks and each semester's number grades are then converted to letter grades when recorded on a student's transcript.
4. **Replacement Grades.** Students enrolling in a course must do so with the intention of earning credit in that course. Grades earned cannot be removed from the student's record.

LAKE ARTHUR MUNICIPAL SCHOOLS
STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008
GRADUATION INFORMATION
TABLE OF CONTENTS

Description	Page
1. Student Classification	12
2. Competency/Standards Examination.	12
3. Graduation Requirements	12
a. English.	12
b. Communications	12
c. Mathematics.	13
d. Science.	14
e. Social Sciences.	14
f. Physical Education.	14
g. Fine Arts	14
h. Career & Technical Education	14
4. Grades, Class Ranking, Honor Roll Eligibility, for Identified Special Education and 504 Eligible Students	14
5. Graduation Criteria For Students With Disabilities	15
6. Early/Mid-Year Graduation.	15

**LAKE ARTHUR MUNICIPAL SCHOOLS
STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008
GRADUATION INFORMATION**

1. **Student Classification.** The graduation requirement of 24-25 units of credit must be earned in grades 9-12. To be classified in the proper grade level, a student must have earned course credits as follows:

Freshmen.	0 to 5 credits.
Sophomores.	must have earned 6 credits minimum
Juniors.	must have earned 12 credits minimum
Seniors.	must have earned 18 credits minimum

2. **Student Classification.** The graduation requirement of 26 units of credit must be earned in grades 9-12. To be classified in the proper grade level, a student must have earned course credits as follows:

Freshmen.	0 to 6 credits.
Sophomores.	must have earned 7 credits minimum
Juniors.	must have earned 13 credits minimum
Seniors.	must have earned 19 credits minimum

3. **Competency Examination.** No student shall receive a high school diploma that has not passed the New Mexico State Competency Examination or the New Mexico High School Standards Examination in the subject areas of reading, language arts, mathematics, science, social science, and writing. If a student exits without having passed the competency or standard examination, he or she will receive an appropriate state certificate indicating the number of credits earned and the grade completed. (Public School Code 22-2-8.4)

4. **Graduation Requirements. See specific graduating class information in the Lake Arthur Municipal Schools Student Handbook.**

Starting with students entering ninth grade by 2004-2005

English (1 credit per year – grades 9-12).....	4 credits
Communication Skills.....	1 credit
Mathematics (1 credit grade 9; 2 credits grades 10-12.....)	3 credits
Science (1 credit grade 9; 2 credits grades 10-12; 1 laboratory)..	3 credits
Social Sciences (1 credit per year – grades 10-12).....	3.5 credits
Physical Education (grades 9-12).....	1 credit
Fine Arts or Practical Arts.....	1 credit
Electives.....	<u>7.5 credits</u>
TOTAL.....	24 credits

LAKE ARTHUR MUNICIPAL SCHOOLS

STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

Starting with students entering ninth grade by 2007-2008

English (1 credit per year – grades 9-12).....	4 credits
Communication Skills.....	1 credit
Mathematics (1 credit grade 9; 2 credits grades 10-12.....)	3 credits
Science (1 credit grade 9; 2 credits grades 10-12; 1 laboratory)..	3 credits
Social Sciences (0.5 credit, NM Hist., 1 credit per year – grades 10-12)	3.5 credits
Physical Education (grades 9-12).....	1 credit
Career & Tech. Ed./Fine Arts.....	1 credit
Electives.....	<u>8.5 credits</u>
TOTAL.....	25 credits

Starting with students entering ninth grade by 2009-2010

English (1 credit per year – grades 9-12).....	4 credits
Mathematics (1 credit grade 9; 2 credits grades 10-12.....)	4 credits
Science (1 credit grade 9; 2 credits grades 10-12; 1 laboratory)..	3 credits
Social Sciences (0.5 credit, NM Hist., 1 credit per year – grades 10-12)	3.5 credits
Physical Education (grades 9-12).....	1 credit
Career & Tech. Ed./Fine Arts.....	1 credit
Honors/Dual Credit/Dist. Ed.....	1 credit
Electives.....	<u>9.5 credits</u>
TOTAL.....	26 credits

August 1st of each year, students not meeting the classification requirements to move up to the next level, will be re-classified to the same level as they were the previous year.

- a. **English.** Four credits are required and must be taken each year in grades 9-12. Freshmen are to take English I unless otherwise approved for a course substitution by the principal. Sophomores are to take English II unless otherwise approved for a course substitution by the principal. Juniors are to take English III unless otherwise approved for a course substitution by the principal. The exception will be for those students who have completed English IV or English IV-AP in their junior year, and who are enrolled in three AP classes in their senior year. (An English course will not be required of these students.) Seniors are to take English IV. **In English IV major emphasis is to be placed on grammar, nonfiction writing and literature**

Literature periods for each of the English courses will be as follows: English I, General Literature; English II, American Literature; English III, World Literature; English IV, British Literature.

- b. **Communication Skills.** One credit is required for graduation. Classes designated as meeting the communication competencies (writing and speaking) required by the State Department of Education are as follows. One full year course: Spanish II, Journalism I, Yearbook, Journalism Newspaper, Contemporary U.S. Issues, and Contemporary World Issues. Unless designated as “communication” credit, transferred credits may not satisfy for the communication graduation requirement.
- c. **Mathematics.** Three credits are required during grades 9-12 for graduation. One credit in mathematics must be taken in the ninth grade and the additional two credits must be earned in grades 10-12. Algebra I is required for graduation beginning with the freshman class of 2005. Business mathematics or accounting do not meet the Algebra I requirement, but are designated as elective credit.

Beginning with the freshmen class of 2005 all freshmen must take Algebra I as the beginning high school mathematics course. General mathematics or pre-algebra do not qualify to meet the graduation

LAKE ARTHUR MUNICIPAL SCHOOLS

STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

mathematics credit. Beginning with the freshmen class of 2007 all students in grades 10-12 must take algebra II and/or geometry in addition to algebra I as part of meeting the mathematics credit requirement. Beginning with the freshmen class of 2008 all students in grades 9-12 must have taken algebra I, algebra II and geometry or a higher mathematics course as their three mathematics credit courses. Beginning with the freshmen class of 2009-2010 all students in grades 9-12 must have taken algebra I, algebra II and geometry and a higher mathematics course as their four mathematics credit courses.

- d. **Science.** Three credits are required during grades 9-12 for graduation. One credit in science must be taken in the ninth grade and the additional credits must be earned in grades 10-12. One credit in science must be earned in a laboratory science. Beginning with the freshmen class of 2009-2010 all students in grades 9-12 must earn within the three science credits two credits of laboratory sciences.
- e. **Social Sciences.** With the freshmen class of 2006 three and one-half credits are required during Grades 9-12 for graduation. All sophomores must take a year-long required U.S. History course, all juniors must take a year-long required World History course and all seniors must take a comprehensive Government/Economics course.

Beginning with the freshmen class of 2006 all students must complete satisfactorily one semester of New Mexico History during the four year high school term of attendance.

- f. **Physical Education.** All students in grades 9-12 must meet the physical education requirement. The physical education requirement may be met as follows: (1) complete one credit of physical education during school hours; (2) complete one credit of athletics during school hours.

Beginning with the graduating class of 2008 all physical education courses must be aligned with the New Mexico Physical Education Content and Performance Standards and taught by a certified physical education instructor. The curricula offered for courses meeting this criteria must be differentiated to provide a balanced presentation of life skills. See Student Handbook.

- g. **Fine Arts.** Fine arts include art, crafts, environmental design, instrumental, choral, and the performing arts.
- h. **Career & Technical Education.** One credit is required for graduation in the following: a career cluster course, workplace readiness or a language other than English. Career & Technical Education areas are Family and Consumer Science, Industrial Arts, Career and Technology Education, Vocational subjects, Technology.
- i. **Modern Languages.** Shall offer two years of a language other than English
- j. **Health Education.** Shall offer a health course meeting health standards
- k. **Service Learning.** Shall offer student service learning as an elective
- l. **Advanced Placement.** Shall offer at least one honors or similar academically rigorous class each in mathematics or language arts in each high school. Beginning with the freshmen class of 2009-2010 a student must earn 1 credit from the following areas: honors/AP, dual credit course from college/university, or a distance education course.

- 5. **Grades, Class Ranking, Honor Roll Eligibility for Identified Special Education, and 504 Eligible Students.** Grades earned by students with disabilities who meet New Mexico Content and Performance Standards for designated grade levels or who are participating in a special educational program (Homebound, etc.) will be counted equally with grade level peers regarding eligibility for school honor roll, honor society, and other academic and school/social honors. Any grades/credits earned by identified students will not be categorically excluded from district grade point average and/or academic standing.

LAKE ARTHUR MUNICIPAL SCHOOLS
STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

6. **Graduation Criteria For Students With Disabilities.** To graduate, a student with disabilities must either meet the same graduation requirements as other students or meet criteria for graduation established by the IEP Team. The decision as to which graduation option is pursued must be made on an individual basis by the IEP team as part of the student's transition plan.
 1. Regular Diploma, Undifferentiated Transcript.

If the student meets graduation requirements set forth for all students, the student will receive a regular diploma. The district will provide reasonable accommodations, which allow the student to complete and demonstrate that he or she has met graduation requirements. Reasonable accommodations will not be noted on the transcript.
 2. Regular Diploma, Differentiated Transcript.

If the student's disability precludes the successful completion of the regular requirements for graduation, the IEP team may modify the criteria or establish individual criteria for graduation. If the student successfully completes the modified or individual criteria for graduation, the student will receive a regular diploma. The IEP team may modify criteria by exempting the student from one or more courses or other graduation requirements, as appropriate. The IEP team may also modify course methods for demonstrating competence, as appropriate. All modifications will be clearly outlined on the IEP.
6. **Graduation-Early/Mid-Year.** A student who plans to graduate at mid-year must declare his/her intention, in writing, to the High School Principal by the end of his/her junior year. Written permission from the parent(s)/guardian(s) with the reason(s) stated is required. All course requirements must be met regarding credits, required courses and related policies or regulations as required of all graduates. A mid-year graduate must declare his/her intent to participate in spring graduation activities in writing to the principal at the time of his/her enrollment exit (mid-year).

LAKE ARTHUR MUNICIPAL SCHOOLS
STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008
COURSE OF STUDY
TABLE OF CONTENTS

Description	Page
1. Freshmen Year, Grade 9	17
2. Sophomore Year, Grade 10.	17
3. Junior Year, Grade 11	17
4. Senior Year, Grade 12.	17
5. Next Step Plan (See Addendum).	17
6. Career Clusters.	18
7. Learning Paths/Career Pathways.	20
8. Course Descriptions.	22
Agriculture, Food and Natural Resources.	23
Athletics.	23
Business.	24
Computer and Information Services.	24
Construction Trades.	24
Elective Activities.	25
English Language and Literature.	27
Family and Consumer Sciences.	29
Fine and Performing Arts.	30
Foreign Language and Literature.	30
Life and Physical Science.	31
Mass Communication.	31
Mathematics.	33
Physical Education.	35
Precision Metalwork.	35
Social Sciences and History.	36
Special/Exceptional Education.	37
Technology Education.	38
9. Receipt and Acknowledgement	39
10. Addendum:	
Career Clusters	
Next Steps Plan	

**LAKE ARTHUR MUNICIPAL SCHOOLS
STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008**

COURSE OF STUDY

1. FRESHMEN YEAR, 9TH GRADE

CORE COURSES REQUIRED FOR GRADUATION

English I
Mathematics: Algebra I
Science: Physical Science
Social Studies: New Mexico History
Physical Education

2. SOPHOMORE YEAR, 10TH GRADE

CORE COURSES REQUIRED FOR GRADUATION

English II
Mathematics: Algebra II
Science: Biology
Social Studies: U.S. History

3. JUNIOR YEAR, 11TH GRADE

CORE COURSES REQUIRED FOR GRADUATION

English III
Communication Skills
Mathematics: Geometry
Science: Earth Science, Chemistry, Physics
Social Studies: World History

4. SENIOR YEAR, 12TH GRADE

CORE COURSES REQUIRED FOR GRADUATION

English IV
Social Studies: Government/Economics
Mathematics: Advanced Mathematics Course

5. NEXT STEP PLAN

See Addendum: Next Step Plan Document

LAKE ARTHUR MUNICIPAL SCHOOLS

STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

COURSE OF STUDY

6. CAREER CLUSTERS

Career Clusters Prepare All Students for College and Careers

Technological advances and global competition have transformed the nature of work. Tomorrow's jobs will require more knowledge, better skills, and more flexible works than ever before. Tomorrow's workers must be prepared to change jobs and careers several times, continually updating their knowledge and skills.

To prepare today's students for tomorrow, schools are working to help students achieve in challenging subjects. One key approach to this goal is to provide students with relevant contexts for learning. Career clusters link what students learn in school with the knowledge and skills they need for success in college and careers.

Career clusters identify pathways from secondary school to two- and four-year colleges, graduate school, and the workplace, so students can learn in school and what they can do in the future. This connection to future goals motivates students to work harder and enroll in more rigorous courses.

Career clusters provide a way for schools to organize instruction and student experiences around sixteen broad categories that encompass virtually all occupations from entry through professional levels. The sixteen clusters are:

Agriculture, Food & Natural Resources: The production, processing, marketing, distribution, financing, and development of agriculture commodities and resources including food, fiber, wood products, natural resources, horticulture, and other plant and animal products/resources.

Architecture & Construction: Careers in designing, planning, managing, building, and maintaining the built environment.

Arts, AV Technology & Communications: Designing, producing, exhibiting, performing, writing, and publishing multi-level content including visual and performing arts and design, journalism, and entertainment services.

Business Management & Administration: Business Management and Administration careers encompass planning, organizing, directing and evaluating business functions essential to efficient productive business operations. Business Management and Administration opportunities are available in every sector of the economy.

Education & Training: Planning, managing, and providing education and training services, and related learning support services.

Finance: Planning, services for financial and investment planning, banking, insurance, and business financial management.

Government & Public Administration: Executing governmental functions to include Governance, National Security, Foreign Service; Planning; Revenue and Taxation; Regulation; and Management and Administration at the local, state, and federal levels.

Health Science: Planning, managing, and providing therapeutic services, diagnostic services, health informatics, support services, and biotechnology research and development.

CAREER CLUSTERS

LAKE ARTHUR MUNICIPAL SCHOOLS

STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

Hospitality & Tourism: Hospitality & Tourism encompasses the management, marketing and operation of restaurants and other foodservices, lodging, attractions, recreation events, travel related services.

Human Services: Preparing individuals for employment in career pathways that relate to family and human needs.

Information Technology: Building linkages in IT occupations framework: for entry level, technical and professional careers related to the design, development, support and management of hardware, software, multimedia, and systems integration services.

Law, Public Safety & Security: Planning, managing, and providing legal, public safety, protective services, and homeland security, including professional and technical support services.

Manufacturing: Planning, managing and performing the processing of materials into intermediate or final products and related professional and technical support activities, production planning and control, maintenance and manufacturing process, engineering.

Marketing, Sales & Service: Planning, managing and performing marketing activities to reach organizational objectives.

Science, Technology, Engineering & Mathematics: Planning, managing, and providing scientific research and professional and technical services (e.g., physical science, social science, engineering) including laboratory and testing services, and research and development services.

Transportation, Distribution & Logistics: Planning, management, and movement of people, materials, and goods by road, pipeline, air, rail and water and related professional and technical support services such as transportation infrastructure planning and management, logistics services, mobile equipment and facility maintenance.

Source: U.S. Department of Labor; National Association of State Directors of Career Technical Education

Occupational Information: Occupational Outlook Handbook (OOH) 2003 edition, published by the U.S. Department of Labor (DOL). Online website is <http://www.bis.gov/oco>.

Employment Projections available via the Office of Employment Projections home page: <http://www.bis.gov/emp>.

LAKE ARTHUR MUNICIPAL SCHOOLS STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

7. LEARNING PATHS/CAREER PATHWAYS

Endeavoring to be proactive with federal, state, and district goals, benchmarks, and alignments, Lake Arthur High School is developing a Learning Paths/Career Pathways approach in out commitment to high academic standards and individual student growth and support, in preparation for post-secondary education and career choices.

The Learning Paths/Career Pathways model will emphasize equal dignity between programs offered at Lake Arthur High School, promote a balance between educational and career decisions through guidance and mentor programs, instill a desire for life-long learning, and increase cooperation between students, faculty, parents, families, and community.

The goal will be to have all students at the sophomore, junior, and senior levels select a Learning Paths/Career Pathways program. Assigned mentors will assist students in identifying interests and aptitudes and then selecting an appropriate program of study to meet their future learning/career goal.

While every course is available to all Learning Paths/Career Pathways, an icon of major emphasis will be placed next to the course as they are identified

Tentative Learning Paths/Career Pathways

ARTS, FINE ARTS, & COMMUNICATIONS PATH

Individuals who enjoy creative ideas and things; creative self-expression.

Included Career Clusters: Arts,
 AV Technology & Communications

Occupations are related to the humanities and the performing, visual, literary and media arts: fine arts, performing arts, creative writing, film, graphic design, public relations, journalism, languages, radio, television, advertising.

BUSINESS, MARKETING & COMMUNICAION INFORMATION SYSTEMS PATH

Individuals who enjoy working with facts/figures/information/business.

Included Career Clusters: Business Management & Administration
 Finance
 Information Technology
 Marketing, Sales & Service

Occupations are related to the business environment: entrepreneurship, sales, marketing, economics, telecommunications, computer information systems, finance, accounting, personnel, and management

HEALTH, EDUCATION & HUMAN SERVICES PATH

Individuals who enjoy helping others, enhancing our world.

Included Career Clusters: Education & Training
 Government & Public Administration
 Health Science
 Hospitality & Tourism
 Human Services
 Law, Public Safety & Security

Occupations are related to services provided to people: treatment of disease, prevention, personal and social services, education, government, hospitality, food services, family services, recreation, medical research.

LAKE ARTHUR MUNICIPAL SCHOOLS
STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008
SCIENCE, ENGINEERING & INDUSTRIAL TECHNOLOGY PATH

Individuals who enjoy working with things; knowing how they work.

Included Career Clusters:

Agriculture, Food & Natural Resources

Architecture & Construction

Manufacturing

Science, Technology, Engineering & Mathematics

Transportation, Distribution & Logistics

Occupations are related to science and technologies necessary to develop and maintain physical systems and natural resources.

LAKE ARTHUR MUNICIPAL SCHOOLS
STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008
COURSE DESCRIPTIONS

Lake Arthur Municipal Schools offers the widest possible range of courses that can be made available to its students. Courses that are finalized for course credit in a given school year are subject to number of students available to take the course, the number of periods in the school day, the availability of staff, the type of certification held by the certified staff members employed by the school district and the funding available to the district through the state educational funding formula.

Off campus course offerings are subject to the coordination with the daily course schedule of the Lake Arthur Schools' student, the time and place that the course may be offered at the off campus site, and the travel time and the student travel accommodations between the Lake Arthur campus and the off campus site.

LAKE ARTHUR MUNICIPAL SCHOOLS

STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

COURSE DESCRIPTIONS

Agriculture, Food, and Natural Resources

This subject area encompasses courses that prepare learners for careers in the planning, implementation, production, management, processing, and/or marketing of agricultural commodities and services, including food, fiber, wood products, natural resources, horticulture, and other plant and animal products. The Lake Arthur Municipal Schools is planning and developing a planned program of instruction for a Lake Arthur FFA Chapter. Future course offerings will be reviewed yearly.

Course Numbers

0133 Introduction to Agriculture – (Grades 9-10) The local, national, and global definitions, history, and scope of agriculture in society is covered in this course. It also covers plant and animal sciences, production and processing, agricultural mechanics, including tool and machine operation; business and natural resource management; management of food and fiber systems; soil characteristics formation and properties; and development of leadership and communication skills.

Athletics

This subject area encompasses courses that concern instruction in athletics activities.

Title IX, of the Education Amendments of 1972, allows athletics classes to be segregated by sex and/or by team.

(Elective) Athletics classes must have written, delivered, assessed, and sequential curriculum, based on locally developed student expectations.

With prior approval of the local board, participation on an athletic team or in an athletic sport during the school day may count toward fulfillment of the high school physical education required unit.

Course Numbers

3001 Football – (Grades 7-12) Course that provides instruction and development of skills in football. A physical education uniform is required.

3003 Volleyball – (Grades 7-12) Course that provides instruction and development of skills in volleyball. A physical education uniform is required.

3004 Basketball – (Grades 7-12) Course that provides instruction and development of skills in basketball. A physical education uniform is required.

3009 Track and Field – (Grades 7-12) Course that provides instruction and development of skills in track and field. A physical education uniform is required.

3016 Weightlifting/Weight Training – (Grades 7-12) Course that provides instruction and development of skills with free weights and weight machines. A physical education uniform is required.

3020 Fitness/Conditioning Activities – (Grades 7-12) Course that provides instruction and development of skills in physical fitness. A physical education uniform is required.

LAKE ARTHUR MUNICIPAL SCHOOLS

STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

Business

This subject area encompasses courses that concern knowledge and skills useful in business, secretarial, and office technology, including general office procedures, use of office technology, business management, and financial operations.

Course Numbers

- 0224 Business Ownership and Management Entrepreneurship – (Grades 10-12)** Courses acquaint students with the knowledge and skills necessary to own and operate their own businesses. Topics from several fields typically form the course content: economics, marketing principles, human relations and psychology, business and labor law, legal rights and responsibilities of ownership, business and financial planning, finance and accounting, and communication. Several topics surveyed in Business Management courses may also be included.

Computer and Information Sciences

This subject area encompasses courses that concern computer technology; computer programming; and the electronic manipulation, processing, and transmission of data.

Course Numbers

- 0302 General Computer Applications** - Designed for students with an interest in exploring the uses of the personal computer, General Computer Applications courses provide experience in the proper use of previously written software packages. A wide range of applications is explored, including (but not limited to) word processing, spreadsheet, graphics, and database programs. Electronic mail and desktop publishing may also be included. Exercises and problems may be from any field, or may be defined by the student(s).
- 0317 Computer Technology** - Courses introduce students to the features, functions, and design of computer hardware, and provide instruction in the maintenance and repair of computer components and peripheral devices.
- 0396 Computer and Information Sciences—Independent Study** - Courses often conducted with instructors as mentors, enable students to explore computer-related topics of interest in greater depth and detail. Independent Study courses may serve as an opportunity to expand expertise in a particular programming language, explore a topic of special interest within the computer industry, or develop skill in a specific computer application.
- 0399 Computer and Information Sciences—Other** - Course conducted to enable students to gain skills in all facets of Web page design. Basic skills of keyboarding and the use of application software are to covered to assure computer use proficiency. The basics of planning and creating Web pages, using text editors, and HTML editors, selecting and adding images, choosing background colors, creating active internal and external links, adding lists and testing pages are also covered. Students are expected to develop and maintain the Lake Arthur Municipal Schools Web page.

Construction Trades

This subject area encompasses courses that concern the knowledge and skills necessary for the assemblage of materials to create residential or commercial buildings, including carpentry, masonry, ventilation and air conditioning, plumbing, electricity, and electronics.

Course Numbers

LAKE ARTHUR MUNICIPAL SCHOOLS

STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

- 0414 Carpentry** - Courses provide information related to the building of wooden structures, enabling students to gain an understanding of wood grades and construction methods, and to learn skills such as laying sills and joists; erecting sills and rafters; applying sheathing, siding, and shingles; setting door jambs; and hanging doors. Carpentry courses may teach skills for rough construction, finish work, or both. Students learn to read blueprints, draft, use tools and machines properly and safely, erect buildings from construction lumber, perform finish work inside of buildings, and do limited cabinet work. Carpentry courses may also include career exploration, good work habits, and employability skills.
- 0415 Framing Carpentry (Grade 10-12)** Courses provide students with much of the same knowledge as general carpentry courses (knowledge) of various types and grades of woods, proper and safe use of hand and power tools, site selection and preparation), but place a special emphasis on construction methods applicable to floor, wall, roof, and/or stair framing. Course content may also include insulation installation and painting. Prerequisite: Completion of mathematics course work with a grade of C or better or instructor approval.
- 0417 Woodworking** - Courses introduce students to the various kinds of woods used in industry, and offer experience in using selected woodworking tools. Student's design and construct one or more projects, and may prepare a bill of materials. Correct and safe use of tools and equipment is emphasized. As students advance within Woodworking classes, they focus on learning the nomenclature of power tools, developing skills to safely use these tools in the workshop, and becoming familiar with various kinds of wood-finishing materials. Advanced students typically design a project; prepare bills of materials, construct, and finish proposed projects. Prerequisite: Completion of mathematics course work with a grade of C or better or instructor approval.
- 0418 Cabinetmaking** - Courses provide experience in constructing cases, cabinets, counters, and other interior woodwork. Students learn to distinguish between various types of furniture construction and their appropriate applications. Various woodworking machines and power tools for cutting and shaping wood are introduced and used. Cabinetmaking courses cover the different methods of joining pieces of wood, how to use mechanical fasteners, and how to attach hardware; beginning courses may resemble Woodworking courses. Advanced classes teach how to install plastic laminates on surfaces and how to apply spray finishes. Prerequisite: Completion of woodworking or instructor approval.
- 0473 Building Maintenance** - Courses train students to maintain commercial, industrial, and residential buildings and homes. Instruction is provided in the basic maintenance and repair of air conditioning, heating, plumbing, electrical, and other mechanical systems. Topics covered may include identification and safe use of hand and power tools; installing and repairing floor coverings, walls, and ceilings; installing and repairing doors, windows, screens, and cabinets; applying finishes to prepared surfaces; and repairing roofs, masonry, plumbing, and electrical systems. Prerequisite: Completion of mathematics course work with a grade of C or better or instructor approval.

Cosmetology

This subject area encompasses courses that concern the knowledge and skills applicable to the care of hair, skin, and nails.

Course Numbers

Courses are not available.

Drafting

This subject area encompasses courses that concern the technical craft of drawing illustrations to represent or to specify the design of architectural structures, engineering projects, electrical or electronic systems, and mechanical or industrial applications.

Course Numbers

Courses are not available.

LAKE ARTHUR MUNICIPAL SCHOOLS

STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

Elective Activities

This subject area encompasses courses that do not concern a particular subject field or discipline; included within it are courses that provide general test preparation, study skills, and special assistance; opportunities for peer tutoring, community service, and internships; and exposure to leadership and school governance.

Course Numbers

- 0817 Drivers' Education—Classroom Only** - Course provides students with the knowledge to become safe drivers on America's roadways. Legal obligations and responsibility, rules of the road and traffic procedures, safe driving strategies and practices, and the physical and mental factors affecting the driver's capability (including alcohol and other drugs) are all included as topics of this course. Prerequisite: Must be 15 years old by the first day of class.
- 0821 Student Aide** - Course provides students with the opportunity to work in one of several campus offices (front, attendance, guidance, athletic offices, in the library or audio-visual center, or with individual teachers), assisting the appropriate professionals with their duties. Note: if the particular area (office or subject) is known, use the codes below or within the particular subject area. Prerequisite: Grades 10, 11 or 12. Completion of academic course work with a grade of C or better.
- 0822 Office Aide** - Course provides students with the opportunity to work in campus offices, developing skills related to clerical office work. Duties may include, among others, typing, filing, record keeping, receiving visitors, answering the telephone, and duplicating. Emphasis is placed on appropriate work attitude, human relations, and proper office procedures. Prerequisite: Grades 11 or 12. Completion of academic course work with a grade of C or better.
- 0823 Teacher Aide** - Course provides students with the opportunity to assist teachers with classroom duties. Note: if the particular subject area is English Language and Literature or Life and Physical Science, use the code associated with the aide course within that subject area. Prerequisite: Grades 11 or 12. Completion of academic course work with a grade of C or better.
- 0824 Guidance Aide** - Course provides students with the opportunity to work in the campus guidance office. Duties may include, among others, typing, filing, record keeping, assisting students, answering the telephone, and duplicating. Students may also act as guides to new students. Emphasis is placed on appropriate work attitude, human relations, and proper office procedures. Prerequisite: Grades 11 or 12. Completion of academic course work with a grade of C or better.
- 0825 Library/AVC Aide** - Course provides students with the opportunity to work in the library or audiovisual center. Duties may include collecting, distributing, and categorizing materials; operating audiovisual equipment; assisting students and teachers; and clerical duties. Students typically gain experience in library science and/or media and audiovisual technology. Prerequisite: Grades 10, 11 or 12. Completion of academic course work with a grade of C or better.
- 0832 Tutorial** - Course provides students with the assistance they need to successfully complete their coursework. Tutors may be teachers or other students. Students may receive help in one or several subjects, according to their individual needs.
- 0854 School to Work** - Course will give students an opportunity to learn both basic knowledge and particular skills in career areas. Students will use their work experiences to lead to further understanding about the needs of employers, the requirements of different industries, and the skills required to be a competent employee. The course will explore job search techniques, attitudes and job success, working as a member of a team, the impact of technology and other aspects of jobs and industries. Prerequisite: Grade 12. Requires prior availability of job and employer agreement to assist in evaluation of student work competencies.

LAKE ARTHUR MUNICIPAL SCHOOLS

STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

Energy, Power, and Transportation Technologies

This subject area encompasses courses that concern the physics, mechanics, and repair of motorized vehicles (such as automobiles, motorcycles, aircraft, and water vessels) and small engines.

Course Numbers

Courses are not available.

English Language and Literature

This subject area encompasses courses that concern primarily the use of the English language as it is written, read, spoken, and understood; courses included here may combine these goals, or may deal with them separately, as individual courses in literature, composition, speech, or reading.

Course Numbers

English language arts encompasses all four communication aspects of the English language (reading, writing, speaking, and listening) and are taught in an holistic manner all four years of high school. Students typically read literature selections and write essays and compositions on topics generated from those readings.

- 1001 English/Language Arts I (Grade 9)** - Course builds upon the students' prior knowledge of grammar, vocabulary, word usage, and mechanics of writing, and usually include the four aspects of language use: reading, writing, speaking, and listening. Usually, the various genres of literature are introduced and defined, with writing exercises often linked to reading selections.
- 1002 English/Language Arts II (Grade 10)** - Course offers a balanced focus on composition and literature. Typically, students learn about the alternate aims and audiences of written compositions by writing persuasive, critical, and creative multi-paragraph thematic essays and compositions. The study of literature encompasses various genres as students improve their reading rate and comprehension and develop the skills to determine authors' intent and theme and to recognize the techniques employed by the author to achieve the goal.
- 1003 English/Language Arts III (Grade 11)** - Course continues to develop students' writing skills, emphasizing clear, logical writing patterns, word choice, and usage, as students write essays and begin to learn the techniques of writing research papers. Students continue to read works of literature, which often form the backbone of the writing assignments. Literary conventions and stylistic devices may receive greater emphasis than in previous courses. Preparation for the PSAT may be included.
- 1004 English/Language Arts IV (Grade 12)** - Course blends composition and literature into a cohesive whole, as students write critical and comparative analyses of selected literature. Typically, multi-paragraph essays predominate as the form of student composition, but one or more major research papers may also be written.
- 1009 Language Arts Laboratory (Grade 9-12)** - Course provides instruction in basic language skills, integrating reading, writing, speaking and listening while placing great emphasis on individual student progress. Course content depends upon student abilities upon entrance into the course, and may include vocabulary building, spelling and grammar, writing and composition, reading silently or aloud, and improving listening and comprehension abilities. Language Arts Laboratory courses may or may not be taught in a laboratory setting or resource center.
- 1031 Assisted Reading (Grade K-12)** - Course offers students the opportunity to focus on their reading skills. Assistance is targeted to students' particular weaknesses, and is designed to bring poor readers' reading comprehension up to the desired level, or to develop strategies to read more efficiently in order to progress through school (Elementary – High School).

LAKE ARTHUR MUNICIPAL SCHOOLS

STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

- 1032 Advanced Reading - (Grade 10-12)** Course is intended to improve a student's vocabulary, critical thinking, and analysis skills, or reading rate and comprehension level. Although works of fiction are typically emphasized, non-fiction may also be included. Advanced Reading courses often have a time-management focus, offering strategies for note-taking or for understanding and evaluating the important points of a text.
- 1061 English as a Second Language (ESL) Not part of a Bilingual Education Program - (GradeK-12)** Course is designed for the rapid mastery of the English language, focusing on reading, writing, speaking, and listening skills. ESL courses usually begin with extensive listening and speaking practice, building on auditory and oral skills, and then move to reading and writing. Basic structures of the English language are explained, and student's progress from an elementary understanding of English words and verb tenses to a more comprehensive grasp of various formal and informal styles, enabling the student to advance to "regular" English courses. An orientation to the customs and culture of people in the United States may be included in ESL classes. (This course is for Category A and B students, bilingual education.)
- 1062 English as a Second Language (ESL as part of a Bilingual Education Program - (GradeK-12)** Course is designed for the rapid mastery of the English language, focusing on reading, writing, speaking, and listening skills. ESL courses usually begin with extensive listening and speaking practice, building on auditory and oral skills, and then move to reading and writing. Basic structures of the English language are explained, and student's progress from an elementary understanding of English words and verb tenses to a more comprehensive grasp of various formal and informal styles, enabling the student to advance to "regular" English courses. An orientation to the customs and culture of people in the United States may be included in ESL classes. (This course is for Category A and B students, bilingual education.)
- 1063 English/Language Arts ELD, (Grade K-12)** This course aligns with the New Mexico Content Standards, Benchmarks and Performance Standards for English Language Arts and with the New Mexico English Language Development Instructional Strategies as appropriate. (This course is for Category C students only, bilingual education)
- 1082 Forensics—Inclusive (Grade 9-12)** - Course offers students the opportunity to learn how to employ oral skills in formal and informal situations. Logic and reasoning, the organization of thought and supporting materials, and effective presentation of one's voice and body are the skills imparted in forensics courses. Often linked to an extracurricular program, numerous public speaking situations are introduced, and students learn the methods, aims, and styles of a variety of events (e.g., formal debate, Lincoln-Douglas debate, expository speaking, radio broadcast, oral interpretation, and dramatic interpretation). Participation in competition is encouraged, but not always required.
- 1083 Forensics—Debate** - Course offers students the opportunity to learn how to employ oral skills in formal and informal situations. Logic and reasoning, research and analysis, organization of thought and supporting materials, argumentative style and skill, and effective presentation of one's voice and body are developed through forensics courses. Often linked to an extracurricular program, students learn the methods, aims, and styles of the debating events (formal debate or Lincoln-Douglas). Participation in competition is encouraged, but not always required.
- 1093 English Aide** - Course offers interested students the opportunity to assist English and communication teachers in the preparation, organization, and distribution of instructional materials. Students may provide tutorial assistance to students under teacher guidance. Prerequisite: Grades 11 or 12. Completion of academic course work with a grade of C or better.

Family and Consumer Sciences

This subject area encompasses courses that concern creating and maintaining a healthy home and personal lifestyle, including food and nutrition, parenting, consumer economics, and personal development and management.

Course Numbers

LAKE ARTHUR MUNICIPAL SCHOOLS

STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

- 0502 Family and Consumer Sciences – General – (Grades 9-12)** Courses offered in high school are inclusive of the knowledge and skills useful for the efficient and productive management of the home and family. These courses typically include foods and nutrition; clothing; child development and care; housing design, decoration, and maintenance; consumer decisions; and interpersonal relationships. They may include an introduction to the careers available in the family and consumer sciences field.
- 0504 Nutrition - (Grade 9-12)** Course offers opportunities to study the composition, structure, and properties of foods and the chemical changes that occur during processing, storage, preparation, and consumption. Designed as a laboratory course, Nutrition explores the effects of various materials, microorganisms, and processes on food products. Components of this class may be incorporated into laboratory exercises of food and nutrition courses. This class may be part of a series of sequential courses designed around healthy lifestyles/ wellness, i.e., physical education, health, chemistry.
- 0505 Child Development - (Grades 9-12)** Course provides knowledge about the physical, mental, emotional, moral and social growth and development of children from conception to pre-school age. These classes provide guidance about desirable parental involvement in each stage, responsibilities one needs to consider before becoming parents, and how to provide appropriate care and a suitable environment for children. Additional practical experience may be provided through a day-care operation. Specialized courses offering parenting education laboratory settings in the school may be included here.
- 0506 Clothing – (Grades 9-12)** Course introduces and expands upon the various aspects of wearing apparel, sewing, and fashion. Information provided usually covers grooming and good health, wardrobe planning, selection, care, and repair of clothing, personal factors affecting suitable choices in garment design, and the history of many of our fashions. Basic skills in using sewing equipment and machines, and construction skills are incorporated in the construction of one or more garments during the typical sewing class. Related topics such as fashion design and/or merchandising, careers in the clothing industry, and craft sewing may be part of the course.
- 0508 Culinary Arts - (Grades 9-12)** Course is designed for students interested in the food service industry. They provide instruction regarding nutrition, principles of healthy eating, and the preparation and service of food. The course may focus on a specific type of cuisine, domestic or international. Among the topics covered in Food Service courses is large-scale meal preparation, preserving nutrients throughout the food preparation process, use and care of commercial cooking equipment, food storage, advances in food technology, sanitation, management, and the careers available in the food service industry.
- 0512 Advanced Foods – (Grades 9-12)** Students will apply menu selection, culinary nutrition, and menu designs to creating weekly menus for catering or other entrepreneurship projects. Students may apply for the jobs of manager, assistant manager, food and beverage director, director of sales, and business manger within developed/designed businesses. Independent work in the labs and research will also be required. FCCLA, a student leadership program is an integral part of the class.
- 0513 Life Skills and Life-Management – (Grades 6-18)** Course provides students with information in a wide range of subjects so they become better-informed consumers and more productive adults. Goal setting, decision-making, prioritizing; management of money, time, energy, stress, and resources; relationships; and the development of the self are a large part of the course. Courses may include coping strategies, and practical exercises regarding housing options, transportation options, nutrition and food preparation, clothing care, household management and how to maintain good health and wellness. Specific topics such as insurance, taxation, consumer protection, and responsibilities of a good citizen are within the scope of this course as well.
- 0530 Entrepreneurship – (Grades 9-12)** Course acquaints students with the knowledge and skills necessary to own and operate their own businesses. Topics from several areas can form the content, and business management principles, economics, computer applications; mathematics and communication skills may be part of the overall content. The topic is usually at the discretion of the students and teacher based on their perception of what would be successful. Participation in a hands-on business project is required.

LAKE ARTHUR MUNICIPAL SCHOOLS
STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008
Fine and Performing Arts

This subject area encompasses courses that concern the development of artistic skill and appreciation in dance, drama, music, and visual art.

Course Numbers

- 1111 Introduction to the Theatre – (Grades 9-12)** Course provides an overview of the art, conventions, and history of the theater. Although experiential exercises may be included, the courses focus on learning about the theater rather than performance. Students learn about one or more of the following topics: basic techniques in acting, major developments in dramatic literature or major playwrights, the formation of theater as a cultural tradition, and critical appreciation of the art. Other aspects of theatrical production such as technical aspects, costume, makeup, and so on, may also be explored.
- 1112 Drama/Stagecraft – (Grades 9-12)** Course is intended to promote students' experience and skill development in one or more aspects of theatrical production. Initial courses are usually introductory in nature, while the more advanced courses concentrate on improving technique, expanding the students' exposure to different types of theatrical techniques and traditions, and increasing their chances of participating in public productions. Career opportunities in the theater may be discussed.
- 1150 Introduction to Art – (Grades K-12)** Course introduces students to a variety of tools, materials, skills, and techniques through the elements and principals of design. Students learn to critique their work and the work of others.
- 1151 Art Appreciation – (Grades K-12)** Course introduces the many forms of art and help form an aesthetic framework through which art of various ages and cultures can be judged and critiqued. The place and significance of art in our society is explored.
- 1150 Creative Art – Comprehensive (Grades K-12)** Course provides with the knowledge and opportunity to explore an art form and to create individual works or art. Career opportunities in the art world may also be discussed and explored. Initial courses cover the language, materials, and processes of a particular art form and the design elements and principles supporting a work or art. As students advance and become more adept, the instruction regarding the creative process becomes more refined, and students are encouraged to develop their own artistic styles. Although the focus of creative art courses is creation, the study of major artists, art movements, and styles may also be included.

Foreign Language and Literature

This subject area encompasses courses that concern development of communication skills using non-English languages and knowledge of the cultures and literatures of non-English-speaking peoples.

Course Numbers

- 1252 Spanish I – (Grades 7-12)** Course introduces students to the basic skills – listening, speaking, reading, and writing – and to the basic structures of Spanish taught within the cultural context. Emphasis will be placed on oral and written communication skills. Students are made aware of the importance of Spanish in their world.
- 1253 Spanish II – (Grades 7-12)** Course continues to develop communicative skills. There is wider use of Spanish not only in classroom management, but also in teaching concepts. Emphasis is on sustained communication, both oral and written. An appreciation of the culture of Spanish speaking countries is enhanced. Prerequisite: Completion of Spanish I. Meets graduation requirement for communication skills credit.

LAKE ARTHUR MUNICIPAL SCHOOLS

STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

1254 Spanish III – (Grades 7-12) Course further refines, reinforces, and develops the skills and cultural awareness previously acquired in the first two levels. A greater emphasis is placed on reading and on communicating orally and in writing. The importance of Spanish in career fields continues to be emphasized. Prerequisite: Completion of Spanish II. Meets graduation requirement for communication skills credit.

Graphic and Printing Communication

This subject area encompasses courses that concern knowledge and skills useful in the printing industry and in graphic communication occupations, including commercial art and design, graphic techniques, commercial photography, and printing technology.

Course Numbers

Courses are not available.

Health Education

This subject area encompasses courses that concern individual/personal health, community/public health, and world health.

Course Numbers

Courses are not available.

Health Care Sciences

This subject area encompasses courses that concern knowledge and skills useful in the health care industry, including but not limited to procedures and technology related to nursing, dentistry, vision care, medical laboratories, and the medical clerical field.

Course Numbers

Courses are not available.

Life and Physical Sciences

This subject area encompasses courses that concern bodies of knowledge natural world and its phenomena, including the study of living organisms and life processes as well as non-living materials and the laws that govern them.

Course Numbers

1701 Earth science – (Grades 5-12) - Course offers insight into the environment on earth and the earth's environment in space. While teaching the concepts and principles essential to an understanding of the dynamics and history of the earth, the following topics may be explored: oceanography, geology, astronomy, meteorology, and geography. Prerequisite: Physical Science or instructor approval.

1703 Physical Science – (Grades 5-12) - Course involves the study of the structures and states of matter. Typically (but not always) an introductory survey course, topics covered may include forms of energy, wave phenomenon, electromagnetism, and physical and chemical interactions. . Prerequisite:

LAKE ARTHUR MUNICIPAL SCHOOLS

STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

- 1711 Biology—First-Year – (Grades 9-12)** - Course is designed to provide information regarding the fundamental concepts of life and life processes. Topics covered include (but are not restricted to) cell structure and function, general plant and animal physiology, genetics, and taxonomy. Prerequisite: Physical Science or instructor approval.
- 1713 Anatomy and Physiology – (Grades 9-12)** - Usually taken after Biology—First-Year courses, Anatomy and Physiology courses present the human body and biological systems in more detail. In order to understand the structure of the human body and its functions, students learn anatomical terminology, study cells and tissues, explore functional systems (skeletal, muscular, circulatory, respiratory, digestive, reproductive, nervous, and so on), and may dissect mammals. Prerequisite: Completion of Biology with grade of C or better or instructor approval.
- 1714 Biology—Specific Topics – (Grades 9-12)** - Course is typically offered (but not restricted) to students who have mastered the concepts covered in Biology—First-Year courses. These courses examine biological systems in more detail, concentrating on a particular subtopic (such as botany, zoology, microbiology, genetics, and so on). These concepts are often studied on a college level. Prerequisite: Physical Science or instructor approval.
- 1718 Forensic Science – (Grades 9-12)** - Course will present the unifying principles of forensic science, discuss the foundation of forensic science in basic science and mathematics, and introduce the technique of integrating these areas in the determination of the cause of death. The philosophical, rational and practical framework that supports a forensic investigation will be presented via an integrated curriculum. Students will study forensic anthropology, biochemistry, chemistry, botany, entomology and physics as well as problem solving techniques utilized in analyzing crime scene. Other topics include ballistics, autopsies, and mass disasters, epidemiology of environmental disaster, biological weapons as well as toxicology, microbiology, and pathology.
- 1721 Chemistry—First-Year – (Grades 9-12)** - Course involves the composition, properties, and reactions of substances. The behaviors of solids, liquids, and gases; acid/base and oxidation/reduction reactions; and atomic structure are typical concepts explored in Chemistry—First-Year courses. Chemical formulas and equations and nuclear reactions are also studied. Prerequisite: Completion of Algebra I with grade of C or better.
- 1731 Physics—First-Year – (Grades 9-12)** - Course involves the study of the forces and laws of nature affecting matter: equilibrium, motion, momentum, and the relationships between matter and energy. The study of physics includes examination of sound, light, magnetic, and electric phenomenon. . Prerequisite: Completion of Algebra I with grade of C or better.
- 1793 Life and Physical Sciences Laboratory Assistant – (Grades 9-12)** - Course offers interested students the opportunity to assist in the preparation and organization of laboratory materials. Safety techniques and the care of equipment are emphasized. . Prerequisite: Completion of Biology or Physical Science with grade of B or better.
- 1794 Science Laboratory Assistant – (Grades 9-12)** - Course is designed for the student interested in lab work. Students will prepare solutions, set up lab investigations and assist the teacher in the laboratory. Student must be aware of all safety measures. Prerequisite: Completion of Biology or Physical Science with grade of B or better.

Marketing

This subject area encompasses courses that concern movement of consumer goods from manufacturer to the public, including purchasing processes, distribution systems, warehouse operations, retail transactions, and sales techniques.

Course Numbers

Courses are not available.

Mass Communication

This subject area encompasses courses that concern the study or use of mediums that transmit messages, information, and cultural values to a large audience (such as television, radio, publications, film, and photography).

Course Numbers

LAKE ARTHUR MUNICIPAL SCHOOLS

STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

1902 Journalism – (Grades 9-12) Course associated with the production of a school newspaper, yearbook, or literary magazine; therefore, they not only emphasize writing style and technique, but also production values and organization. Beginning journalism courses introduce students to the concepts of newsworthiness and press responsibility; develop students' skills in writing and editing stories, headlines, and captions; and teach students the basics of production design, layout, and printing of a publication. Advanced students learn and practice more refined journalistic techniques, participate to a greater extent in the formation and/or management of the production team, and gain experience in critical evaluation of story content and the publication as a whole. Photography and photojournalism skills may be included. Serves as a prerequisite for other mass communication course work.

1903 Yearbook – (Grades 9-12) Course is responsible for creating, designing, marketing, producing and selling the school yearbook. Techniques in modular layout design, interviewing, writing copy and headlines, editing, advertising sales and design marketing, and business procedures are stressed. All students will be expected to complete assignments on the computer. Meeting regular deadlines and peer cooperation are emphasized in producing the yearbook. Prerequisite: Completion of journalism with a grade of C or better or instructor approval.

1905 Journalism Writing – (Grades 9-12) Course introduces news, sports, feature and editorial writing in addition to advertising, headline writing, new editing and photography. Journalism provides a common core of skills in listening, speaking, reading and writing and technology in journalism and the new media. Emphasis is given to the study of law of the press, journalistic responsibility and concepts in layout and design, using computers, including researching and web page development on the Internet. Prerequisite: Completion of journalism with a grade of C or better or instructor approval.

1931 Photojournalism – (Grades 9-12) Course exposes students to the manner in which photography is used to convey information and experiences. Typically coordinated with production of the school newspaper or yearbook, Photojournalism courses provide students with the opportunity to improve their photocomposition and film development skills, and to apply their art to journalistic endeavors. Prerequisite: Completion of journalism with a grade of C or better or instructor approval.

Mathematics

This subject area encompasses courses that concern the science of numbers and their operations, interrelations, combinations, generalizations, and abstractions; space configurations and their structure, measurement, and transformations; and the application of mathematical thought to related endeavors.

Course Numbers

Courses within the Mathematics subject area are divided roughly into six groups: Integrated Mathematics courses; General Mathematics courses; Pre-Algebra and Pre-Geometry courses; Algebra I and Geometry level courses; Advanced Math level courses; and Specialized Topics.

2011 Resource Center Math – Grades K-12) Course taught in a resource center or laboratory setting where the emphasis is on individual student progress. Resource Center Math includes the study of general math topics, such as arithmetic using rational numbers, numeration systems and place value, basic geometry, and basic statistics. These courses also apply these skills to real world problems and situations.

2021 Pre-Algebra – Course is generally intended to provide an extra year of study for students who have attained general mathematics objectives but are not yet ready to enter Algebra I. Pre-Algebra covers a variety of topics, such as properties of rational numbers (i.e., number theory), ratio, proportion, estimation, exponents and radicals, the rectangular coordinate system, sets and logic, formulas, and solving first-degree equations and inequalities. Review topics: arithmetic using rational numbers, basic geometry, and basic statistics. Enhancement topics: operations involving real numbers, evaluating rational algebraic expressions, graphing first-degree equations and inequalities, translating word problems into equations, polynomial operations and factorization, and solving simple quadratics.

LAKE ARTHUR MUNICIPAL SCHOOLS

STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

- 2031 Algebra I** – Course includes the study of properties and operations of the real number system; evaluating rational algebraic expressions; solving and graphing first degree equations and inequalities; translating word problems into equations; operations with and factoring of polynomials; and solving simple quadratic equations. Review topics: ratio and proportion, operations with sets, simplifying radical expressions, operations with exponents, and solution of simple linear equations. Enhancement topics: field properties and theorems, set theory, solving systems of linear equations and inequalities, and solving and graphing more complex quadratic equations. Prerequisite: Pre-Algebra or equivalent.
- 2034 Geometry** – Course emphasizing an abstract, formal approach to the study of geometry, include topics such as properties of plane and solid figures; deductive methods of reasoning and use of logic; geometry as an axiomatic system including the study of postulates, theorems, and formal proofs; rules of congruence, similarity, parallelism, and perpendicularity; and rules of angle measurement in triangles, including trigonometry, coordinate geometry, and transformational geometry. Review topics: basic measurement, perimeter, area, and volume, and inductive methods of reasoning. Enhancement topics: topology, locus, and non-Euclidean geometries. Prerequisite: Completion of Algebra I or instructor approval.
- 2041 Algebra II** – Course topics include field properties and theorems; set theory; operations with rational and irrational expressions; factoring of rational expressions; in-depth study of linear equations and inequalities; quadratic equations; solving systems of linear and quadratic equations; graphing of constant, linear, and quadratic equations; properties of higher degree equations; and operations with rational and irrational exponents. Review topics: operations involving real numbers, evaluating rational algebraic expressions, solving and graphing first degree equations and inequalities, operations with and factoring of polynomials, and solving simple quadratics. Enhancement topics: the complex number system; polynomial, logarithmic, and exponential functions, relations, and their graphs; conic sections; elementary probability and statistics; matrices and determinants; sequences; and series. Prerequisite: Completion of Algebra I or instructor approval.
- 2053 Pre-Calculus** – Course combines the study of Trigonometry, Elementary Functions, Analytic Geometry, and Math Analysis topics as preparation for calculus. Topics include the study of complex numbers; polynomial, logarithmic, exponential, rational, right trigonometric, and circular functions, and their relations, inverses and graphs; trigonometric identities and equations; solutions of right and oblique triangles; vectors; the polar coordinate system; conic sections; Boolean algebra and symbolic logic; mathematical induction; matrix algebra; sequences and series; and limits and continuity. Review topics: structure of the real number system, solutions of linear and quadratic equations and systems of these equations. Enhancement topics: elementary probability and statistics, derivatives, and integrals. Prerequisite: Completion of Algebra I, Algebra II and Geometry.
- 2064 Business Math—General Math level** – Course reinforces general math skills for students who have previously attained them, emphasizes speed and accuracy in computations, may extend the general math skills to cover additional math concepts, and uses these skills in a variety of business applications. Business Math reinforces general math topics such as arithmetic using rational numbers, measurement, and basic statistics. In addition, these courses apply these skills to business problems and situations; applications might include wages, hourly rates, payroll deductions, sales, receipts, accounts payable and receivable, financial reports, discounts, and interest. Enhancement topics: ratio and proportion, exponents, formulas, and simple equations.
- 2099 Mathematics – Other (Grades K-12)** Course reinforces mathematics skills for students who are in need of additional instruction to attain grade level proficiency. It emphasizes those skills of the higher mathematics courses of algebra and geometry. Enhancement topics shall be include mathematic concepts in algebra and geometry.

Military Science

This subject area encompasses courses that concern the history, organization, role, and objectives of the United States Armed Forces.

Course Numbers

Courses are not available.

LAKE ARTHUR MUNICIPAL SCHOOLS

STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

Multi-Interdisciplinary Studies

This subject area encompasses courses that combine the subject matter of two or more of the 29 subject areas described in this classification system; apropos of this description, this subject area includes Humanities courses.

Course Numbers

Courses are not available.

Physical Education

This subject area encompasses courses that concern instruction in human movement, physical activities, and physical fitness. Title IX, of the education amendments of 1972, requires physical education classes to be co-ed with open enrollment.

Section 22-2-8.4, NMSA 1978, requires one unit of physical education for all students, taken between grades 9-12, for graduation from high school. Any course designated as the graduation requirement physical education course must include all of the physical education content standards with 12th grade benchmarks as required in 6.30.2NMAC. Any elective physical education class must address the required physical education content standards with 12th grade benchmarks that are appropriate for the class.

Course Numbers

- 2305 Physical Education – (Grades 9-12)** – Course that provides instruction and development of skills in human movement, physical activities, and physical fitness. This course must include all of the physical education content standards with 12th grade benchmarks and may be taken to meet the high school graduation requirement. A uniform is required.
- 2311 Team Sports – (Grades 9-12)** – Course that provides instruction and skill development in selected team sports. A physical education uniform is required.
- 2313 Recreational Sports – (Grades 9-12)** – Course that provides instruction and skill development in selected recreational sports and/or outdoor activities. (Badminton, table tennis, croquet, Frisbee, fishing, hiking, cycling, orienteering, etc.) A physical education uniform is required.
- 2314 Fitness/Conditioning Activities – (Grades 9-12)** Course that provides instruction and development of skills in physical fitness. A physical education uniform is required.
- 2322 Weightlifting/Weight Training – (Grades 9-12)** - Course that provides instruction and development of skills with free-weights and weight stations. A physical education uniform is required.

Precision Metalwork

This subject area encompasses courses that concern the knowledge and skills involved in shaping objects out of metal, including machining and welding.

Course Numbers

LAKE ARTHUR MUNICIPAL SCHOOLS

STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

- 2412 Metalworking** - Course introduces students to the qualities and applications of various metals and the tools used to manipulate and form metal into products. Through one or more projects involving metals, students develop planning, layout, and measurement skills; gain experience in cutting, bending, forging, casting, and/or welding metal; complete projects according to blueprints or other specifications; and may learn to polish and finish metals. Correct use of metalworking tools and equipment is stressed.
- 2414 Welding** - Course introduces students to the properties, uses, and applications of various metals. Welding courses provide experience in various processes used to join and cut metals (such as oxyacetylene, shielded metal arc, metal inert gas and tungsten arc processes) and the proper use of each technique. Courses often include instruction interpreting blueprints or other types of specifications. Students practice skills in on-campus laboratories or via classroom simulation.

Public, Protective, and Social Services

This subject area encompasses courses that concern serving and protecting the public in a non-military fashion – public management, justice administration, fire protection, education, and civil engineering.

Course Numbers

- 2533 Teacher Assisting** - Course introduces the principles underlying teaching and learning, the responsibilities and duties of teachers, and the techniques of imparting knowledge and information. Students may be trained in classroom management, student behavior, leadership and human relations skills, assessment of student progress, and various teaching techniques. Teacher Assisting courses are often accompanied by opportunities to assist elementary school and preschool teachers.
- 2534 Educational Methodology** – Course is similar to Teacher Assisting courses in that they prepare students to teach and guide others. However, these courses typically provide opportunities for students to develop their own teaching objectives, to design lesson plans, and to experience teaching in a controlled environment. Teaching strategies, learning styles, time management and planning strategies, presentation and questioning skills, classroom management, and evaluation techniques are examined and practiced.

Religious Education and Theology

This subject area encompasses courses that concern a personal or institutionalized system of attitudes, beliefs, and practices, particularly as related to an ultimate deity, spirit, or reality.

Course Numbers

Courses are not available.

Social Sciences and History

This subject area encompasses courses that concern the study of human society: the institutions and functioning of society (including political, economic, and legal systems), the relationships created among members of a society, and the history of human civilization and endeavor.

Section 22-2-8.4, NMSA 1978, specifies three units of social science units to meet graduation requirements to include: United States History and Geography; World History and Geography; government and economics.

Course Numbers

LAKE ARTHUR MUNICIPAL SCHOOLS

STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008

- 2706 World History and Geography – (Grades 9-12)** Course covers the major eras and important turning points in world history from the Age of Enlightenment to the present. Included within this course is world geography to support geographical concepts as they relate to the understanding of the changes throughout the world. In addition 9-12 Social Studies Benchmarks and Performance Standards (History, Civics and Government, Economics and Geography) should be included as appropriate to the course.
- 2726 State Specific Studies – (Grades 6-12)** Course examines the history, politics, economics, society, and /or cultures of one of the states in the United States. This course rests primarily on the history of the state, or may take an interdisciplinary approach to contemporary issues affecting the state.
- 2729 U.S. History/Geography – (Grades 9-12)** Course examines the history and impact of major eras, events, and individuals in United States history since the Civil War and Reconstruction. Included within this course is U.S. Geography to support geographical concepts as they relate to the understanding of the development of the United States. In addition 9-12 Social Studies Benchmarks and Performance Standards (History, Civics, and Government, Economics and Geography) should be included as appropriate to the course.
- 2730 U.S. Government—Comprehensive – (Grades 9-12)** Course provides an understanding of the ideals, rights, and responsibilities of citizenship and understand the content and history of the founding documents of the United States including the New Mexico and United States Constitutions and how governments function at the local, state, tribal, and national levels. In addition, 9-12 Social Studies Benchmarks and Performance Standards (History, Civics, and Government, Economics and Geography) should be included as appropriate to the course.
- 2751 Contemporary U.S. Issues – (Grades 9-12)** Course studies the political, economic, and social issues facing the United States, with or without an emphasis on state and local issues. These courses may focus on current issues, or may examine selected issues from throughout the 20th century.
- 2752 Contemporary World Issues – (Grades 9-12)** Course studies political, economic, and social issues facing the world, with or without an emphasis on the United States. These courses may focus on current issues, or may examine selected issues from throughout the 20th century. The focus may be on historical causes or possible solutions; an interdisciplinary approach may be used.

Special/Exceptional Education

This subject area encompasses courses that are designed particularly for students with special and exceptional needs that cannot otherwise be described by courses within the other subject areas of this classification system.

Course Numbers

- 2802 Special Resources** - Course provides students with educational services and resources as needed. Reinforcement of any content area may be offered with the use of specific materials or teaching techniques through group instruction or individual tutorial assistance.
- 2807 Transition** - Course designed for students who are in the process of moving from self-contained to mainstream education, Transition courses aim to ease that passage using tutoring, seminars on coping skills, personal counseling, and so on.
- 2899 Special/Exceptional Education - Other**

LAKE ARTHUR MUNICIPAL SCHOOLS
STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008
Technology Education

This subject area encompasses courses that concern general workplace skills, occupational preparation, and non-specific work experience, on-the-job training, and cooperative programs. Courses that develop a general familiarity with industrial materials, processes, and systems are included here, as are courses that examine new and emergent technologies. Lastly, technical or industrial courses that did not readily fit into other subject areas are also included here.

Course Numbers

- 1603 Career Exploration** - Course helps students identify and evaluate personal goals, priorities, aptitudes, and interests in the pursuit of effective career decision-making. Career Exploration courses expose students to various sources of information on career and training options, and may also enable students to understand the implications of technological and economic changes on the labor market. These courses may also include the development of job search and employability skills.
- 1606 Work Experience** - Course provides general work experience, and emphasizes career guidance, job search, application, and employability skills (including refining academic and job skills and developing positive work attitudes). Students are employed, but their employment is not necessarily related to a particular vocational program or course of study.

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STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008
RECEIPT AND COMPLIANCE ACKNOWLEDGEMENT**

I HAVE RECEIVED AND READ THE LAKE ARTHUR MUNICIPAL SCHOOLS STUDENT CURRICULUM AND COURSE HANDBOOK. I ACCEPT FULL RESPONSIBILITY FOR COMPLIANCE WITH DISTRICT POLICY AND ADMINISTRATIVE GUIDELINES, PROCEDURES, AND REGULATIONS AS THEY PERTAIN TO THE INFORMATION STATED IN THE STUDENT CURRICULUM AND COURSE HANDBOOK. I FULLY UNDERSTAND THAT CAREER PLANNING IS AN INTEGRAL PART OF THE LAKE ARTHUR SCHOOLS EDUCATIONAL PROCESS AND WILL PARTICIPATE IN THAT PROCESS TO MAKE EDUCATIONAL AND CAREER DECISIONS THAT PERTAIN TO MY FUTURE GOALS.

Printed Name of Student

Printed Name of Parent/Guardian

Signature of Student

Signature of Parent/Guardian

Date

Date

**LAKE ARTHUR MUNICIPAL SCHOOLS
STUDENT CURRICULUM AND COURSE HANDBOOK, 2007-2008**

FORMS ADDENDUM